

**MSME TOOL ROOM-HYDERABAD  
(CENTRAL INSTITUTE OF TOOL DESIGN)**

**EXPRESSION OF INTEREST (EOI) FOR FORMATION OF CONSORTIUM**

**1) INTRODUCTION:** Central Institute of Tool Design (CITD), an ISO 9001:2015, 14001:2004, 29990:2010, & 50001:2011 Certified Institution in India providing specialized training courses in Tool Design & Manufacturing, CAD, CAM, CAE, VLSI, Embedded Systems, Mechatronics and Robotics. Established in 1968 by Government of India with the assistance of UNDP and ILO. The Institute is first of its kind in the country established by Government of India to fulfil the tooling needs of Small Scale Industries and training of technical personnel in Tool Design & manufacturing. Over the years, it has leverage in to the field of ESDM training, design and consultancy.

**2) NEED FOR FORMATION OF CONSORTIUM:** At present CITD, Hyderabad is doing jobs for different Industries like PSU's, ODF, HAL etc. Due to limited capacity, CITD Hyderabad is not in a position to bag more jobs. To cater to the need of the industries, CITD Hyderabad intends to form a Consortium involving local MSMEs who are involved in fabrication/ machining /Services/ Industrial Automation/etc work to execute more orders. By this, one of the objectives of CITD to upliftment of the local MSMEs shall be met. Job orders shall be obtained from different industries like PSU's, ODF, HAL etc. by CITD which shall be distributed amongst members of the consortium. These shall help the MSMEs who would be member of the Consortium to increase their revenue and sustained growth.

**3) MEMBER QUALIFICATION CRITERIA:** Micro/ Small Industries of Telangana, who are interested to participate in the Expression of Interest must fulfil the following criteria.

- The unit must be a registered Micro/small Industry/UAM.
- The unit should have employed minimum 04 (Four) Nos. of skilled workers.
- Unit Must be registered under GST, PF & ESI
- Should have generated revenue of minimum 25 Lakhs per annum from last 3 years
- Being involved in fabrication jobs/Heat treatment/Services/ Welding/ tooling/ Design/ Automation/ manufacturing / machining precision components.
- Must have a workshop with minimum 02 Lathe machines and 02 Milling machines.

**4) SCOPE OF WORK:** The Consortium shall be formed headed by CITD, Hyderabad. CITD Hyderabad shall collect orders from different industries and allot/share the same amongst the members of the Consortium as per the need based on the capability/ capacity of the Member concerned. The Members of the Consortium shall have to undertake the job work as per the rules & regulations of the Consortium and deliver the jobs in time without compromising quality. The lower price for the job work shall be submitted to CITD Hyderabad for corresponding task/Job and accordingly it will be evaluated and distributed among the members of consortium.

**5) CONDITIONS:** On getting the expression of Interest CITD Hyderabad shall scrutinize the same. Decision of CITD Hyderabad for formation of Consortium & members to be enrolled shall be final. CITD Hyderabad reserves the right to accept/ reject any expression of Interest without assigning any reason. CITD Hyderabad also reserves the right to cancel the membership of the Consortium if any Member shall not adhere to the rules and regulation of the Consortium.

**6) UNDERTAKING:** The Applicant Micro & Small Industry has to give an undertaking in the prescribed format with the expression of Interest application that EOI documents have been read carefully and it will be abided by all the terms and conditions otherwise their membership shall be forfeited.

**7) IMPORTANT DATES:**

a) Availability of EOI documents: 11.06.2019 to 29.06.2019 at CITD, Hyderabad.

b) Last date of submission of EOI: 29.06.19, 6.00 p.m. at CITD, Hyderabad

**8) EVALUATION:** CITD shall form a Committee who will visit the Applicant's place of Work/ Workshop to assess the capacity/ capability. Selection shall be made on the basis of recommendation of the Designated Committee.

**9) CONTACT PERSONS:** For any clarification/ further information the following official may be contacted:

- **HOD, Purchase Department, CITD, Hyderabad**
- **HOD, Production Department, CITD, Hyderabad**

# CENTRAL INSTITUTE OF TOOL DESIGN

Balanagar, Hyderabad-500037

## EXPRESSION OF INTEREST APPLICATION FORM

1) Name of the Organization:

2) Address of the Organization:

3) Telephone No: Fax No: E-mail Id:

4) Registration No. & Date:

5) Type of Registration:

6) Name of the Owner/Partner(s) with contact no:

7) Area of the Workshop:

8) Details of machines available: (Enclose separate sheet if required)

9) Type of jobs being undertaken:

10) Revenue earned during last three years:

11) No. of Man power: Skilled Unskilled

12) List of Customers served during Last two years:

13) Whether acquired ISO certification If so, details thereof:

Date:

Enclosures:  
PERSONS

SIGNATURE OF AUTHORISED

**(IN THE OFFICIAL LETTER HEAD)**

I Shri \_\_\_\_\_

( the authorized person) of M/s \_\_\_\_\_ do hereby

undertake that we shall abide by all the rules & regulations of the proposed

Consortium to be formed by Central Institute of Tool Design, Balanagar, Hyderabad-500037.

SIGNATURE OF AUTHORISED PERSON

Date:

Place: