



Tender for supply of AISI – HSS -M2 GRADE RAW MATERIAL

Ref: CITD/PUR//20-21/R/AISI–HSS-22 Grade Material

Date: 20.04.2021

CITD invites **on-line bids** from OEM & Authorized Dealers/Distributors for supply of **AISI – HSS -M2 GRADE MATERIAL** as per specification and Terms & Conditions mentioned below.

Prospective Bidders may download the Tender Document from www.citdindia.org. Bidders are advised to go through instructions and **submit their bids in sealed covers** as per the schedule given in the Tender Document.

S.No.	Description	Qty
1	AISI - HSS - M2 Grade raw material Size : 55 x 315 x 350	2 No's
2	AISI - HSS - M2 Grade, raw material Size : 55 x 260 x 300	16 No's
3	AISI - HSS - M2 Grade, raw material Size : 55 x 305 x 315	2 No's
4	AISI - HSS - M2 Grade, raw material Size : 55 x 300 x 305	2 No's

Note:

- Chemical composition, Mechanical Test and UT certificate to be supplied by the Suppliers at the time of dispatch from NABL laboratories.*
- Testing to be carried out in the presence of customer before dispatch.*
- MILTC certificate to be supplied by the supplier at the time of dispatch.*

Detailed specifications of the product quoted should be provided along with supporting technical literature if any, quotations with inadequate information will not be considered.

Terms & Conditions

Eligibility Criteria:

- Tender Fee (Non Returnable) **Rs. 2500/-** shall be transferred through NEFT/RTGS copy of the same shall be submitted along with Technical Specifications. **Beneficiary details: Name-Central Institute of Tool Design, A/c No: 52065280065, IFS Code: SBIN0020085, Bank Name-State Bank of India, Branch-NARSAPUR X ROAD (20085), Balanagar.**
- Exemption: In case any bidder is seeking exemption as per Public Procurement Policy, Govt of India from tender fee/experience/turnover criteria, the supporting document to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- Documents of Technical specifications must be submitted in **PDF format** only, proof of being authorized dealers or proprietary certificate of the item, latest purchase orders related to government organizations if any, PRE-Qualification details like RC, PAN CARD, GST Certification, Bid securing



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E-mail:purchase@citdindia.org Visit: www.citdindia.org
GSTIN – 36AACAC2278F1ZX

PR – 475,481



Declaration form etc., should be submitted along with technical specification in valid format and no options shall be entertained.

- d. Financial / price bids should be submitted in given format only.
- e. Detailed specifications, terms and conditions can be obtained through CITD website www.citdindia.org from **20.04.2021**. The due date for receipt of tenders is **03.05.2021, 05.00PM** and the bids will be opened on **05.05.2021 (Wednesday) at 11.00 A.M.** at CITD, Hyderabad.
- f. The Institute reserves the right to increase or decrease the quantity, postpone/cancel/reject any or all the tenders without assigning any reason.

Offer terms and conditions should be clearly mentioned, taxes if any should be exclusive.

Payment:

The payment will be initiated only after successful delivery and certified by us upon receipt of Original Invoice with detailed specifications and Serial Number/ part Numbers.

Submission of Bids:

- a. Dully filled Technical & Financial Bid with proper seal and signature of the authorized person(with name, designation & contact. no)
- b. Authorization letter issued by the competent authority of bidder authorizing the signatory to sign on behalf of the bidder.
- c. A copy of Certificate of Incorporation, Partnership Deed/ Memorandum and articles of Association / any other equivalent document showing date and place of incorporation, as applicable.
- d. The details like make & model number of each item quoted.
- e. The printed catalogue / leaflet published by the principal manufacture of the items quoted.
- f. Other documents necessary in support of eligibility criteria, product catalogues, brochures etc.
- g. Bid Securing Declaration form

Note: CITD reserves the right to reject the bid if any above listed documents is not submitted.

All the documents shall be signed, stamped and numbered.

All the techno-commercial documents may be addressed to:

**Principal Director
Central Institute of Tool Design
Balanagar, Hyderabad-500 037
Email: purchase@citdindia.org**

Date of submission of bids: Last date for submission of bids on or before 17:00 Hrs of **03.05.2021**.

The bid must be submitted off-line. Any clarifications / information, if any, can be contacted through email.

Tender Reference Number Ref: CITD/PUR//20-21/R/AISI-HSS-22 Grade Material shall be mentioned in the Bid.

Sd/-

(Purchase Incharge) purchase@citdindia.org



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Bid Securing Declaration Form

Date: -----

Tender No. -----

To (insert complete name and address of the purchaser)

I/ We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because

I/We

- a) Have withdrawn /modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid, or
- b) Having been notified of the acceptance of our Bid, by the purchaser during the period of bid validity
(i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if Iam /We are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder, or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of the person whose name and capacity are shown)

In the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on ----- day of ----- (insert date of signing)
Corporate Seal (where appropriate)



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(Note: In case of a joining venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

S.No	General Terms & Conditions	Remarks
1.	CITD being the premier training institute in Tool Engineering, the Party should quote competitive prices applicable to all educational institutions.	
2.	Quotations should be addressed to the Principal Director, Central Institute of Tool Design, Balanagar, Hyderabad 500 037.	
3.	Mere participation in the tender and offering of lowest rates does not confer any right on any party for placing order on them.	
4.	Any order resulting from the enquiry shall be governed by the general terms and Conditions of contract of CITD.	
5.	Attachments / Optional Items: The offers must contain the details of compulsory attachments / accessories, optional accessories, spares separately and quoted item-wise in the tender.	
6.	Taxes: The quotations should clearly indicate the percentage of taxes applicable. The income tax at source will be deducted from the bills wherever applicable.	
7.	Discount: The price must be shown separately for each item, percentage of reduction, if any, in the total price.	
8.	Pre-dispatch Inspection: CITD will have the option to pre-inspect the machine/equipment at supplier's works by our own inspector or by third party agency appointed for this purpose. The final inspection will however be carried out at CITD works at Hyderabad.	
9.	Payment: As a policy, the Institute will not make any advance payment or allow documents for negotiation through Bank. However, the bills are normally cleared within 60 days from inspection and acceptance and also further subject to supplier's compliance of the purchase order conditions fully. However, parties are not entitled to claim any interest for the payments made beyond 60days. The rate of foreign exchange will be taken as per date of price bid opening date mentioned in News paper for the purpose of comparison of tables.	



10.	Delivery: The offers quoted shall be for free delivery of stores at the premises of the Institute. For outstation parties, the supplies must be for door delivery at the premises of the Institute freight paid. All goods liable to damage or deterioration in transit must be insured which should be arranged by the suppliers at their own cost.	
11.	Warranty / Guaranty: Parties are required to effect supplies, commission and install machinery / equipment/ items in any of CITD offices / Sub-Centre / Extension Centre's in any part of India designated by the Institute and extend/maintain warranty/guaranty at such places, Guaranty/Warranty commences from the date of completion including installation/commissioning & Training.	
	Besides standard warranty for 12 months from the date of servicing / repairs, parties should submit their quotation separately for additional repairs.	
	Besides standard warranty for 12 months from the date of Installation & commissioning, parties should quote prices separately for additional two years warranty.	
12.	Erection / Commissioning Charges: Commissioning /erection charges if any extra should be specifically quoted separately with details of labour charges.	
13.	Quotations should clearly indicate the minimum required time for rectifying the problems & also ensure the time of Resident Engineer's availability at our site. Time is the essence of the contract and the Institute reserves the right to levy liquidated damages @1% of the order value for each week of delay or part thereof subject to a maximum of 5%.	
14.	For all the matters concerned to and not covered herein above, the decision of Principal Director shall be final and binding on the parties.	
15.	Where counter terms and conditions of business have been offered, CITD shall not be deemed to be governed by these, and bound by them unless specific written acceptance thereof has been given by CITD.	
16.	The Institute reserves the right to increase or decrease the quantity at the time of placing firm order.	
17.	The Institute reserves the right to reject the material if found substandard and not as per specifications and supplier must make arrangements to replace the same with correct material at the premises of the Institute in case of rejections, immediately within a period of 15days. The party shall bear all costs and expenses involved in such an event.	
18.	The equipment offered shall be strictly conforming to the specification and for complete unit with correct accuracies as per standard dimensions mentioned.	
19.	The Institute reserves the right to alter, cancel, accept, modify vary any conditions or reject the quotations either fully or partly without assigning any reason thereof.	



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20.	Suppliers must submit their offer along with list of customers (Government) to whom they have supplied similar machines in the past five years indicating date of supply. The Institute may at its discretion obtain performance reports from such customers.	
21.	All the disputes arising out of the contract shall be subject to HYDERABAD Jurisdiction only.	
22.	The equipment supplied shall be Energy Efficient as per ISO 50001-2011(Energy Management Systems) standards.	
23.	Essential Enclosures: a). Soft Copy of Authorization certificate (agent/dealer) from Manufacturer or proprietary certificate (b) Photo copies of Purchase Orders of earlier supplies if any to Govt. organizations must be submitted along with the Technical Specifications and Bid securing declaration form c). Copy of Financial bid	
24.	Installation and Training should be at respective centres only.	



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Financial Bid

(To be provided on the letterhead of the Firm)

Tender Inviting Authority:	Principal Director
Name of Item:	AISI - HSS- M2 GRADE MATERIAL CUTTING TOOL
Name of the Bidder/ Bidding Firm / Company :	

S. No.	Item Description	Quantity No's	Rate per Unit	Total Amount
1.	AISI - HSS - M2 Grade, raw material Size : 55 x 315 x 350	2		
2.	AISI - HSS - M2 Grade raw material Size : 55 x 260 x 300	16		
3.	AISI - HSS - M2 Grade, raw material Size : 55 x 305 x 315	2		
4.	AISI - HSS - M2 Grade, raw material Size : 55 x 300 x 305	2		
			Totals	
	Freight / F.O.R / transport / delivery & all other charges (In Rs.), If applicable			
			GST @ 18%	
			Grand Total Rs.	
	In Words :			

- Bidders can quote for the material as per the standard sizes available in the market.

COMMERCIAL TERMS:

1. We hereby undertake that no extra charges on any account will be claimed except as mentioned above.
2. We hereby undertake to strictly abide by the Commercial and other terms laid down in the Tender.

[AUTHORIZED SIGNATORY]
NAME IN BLOCK LETTERS
SEAL OF THE TENDERER