

Sub: Declaration of results - Counseling for admission into ME(CAD/CAM) / ME(Tool Design)-2012 - Reg.

Ref: Entrance Exam held on 29.07.12

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All eligible candidates as per the Merit list are advised to be present at **Central Institute of Tool Design, Balanagar, Hyderabad**, on **17.08.12 at 10:00 AM** for admission into M.E. (Mech.CAD/CAM) / M.E.(Tool Design)-2012 along with the following.

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- 1 Call Letter
- 2 Entrance Exam Hall Ticket
- 3 Original Degree/Provisional Certificate of B.E./B.Tech (Mech./Prodn.) or equivalent
- 4 Original transfer certificate.
- 5 Migration Certificate.
- 6 Memorandum of Marks/ Consolidate Memo of all semesters.
- 7 Conduct/Study/Bonafide Certificate issued by the Principal of the School concerned /Head of the Institution
- 8 Date of Birth certificate(SSC or equivalent)
- 9 Two recent passport size and one stamp size colour photographs.
- 10 Two sets of Xerox copies of all original certificates

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- 12 Sponsored Category candidates have to submit the following in addition to the above :

- a. Post Qualification service certificate and permission letter from the employer for sponsored candidates.
 - b. Salary certificate.
- 13 SC/ST/BC/OBC Category candidates, who are interested to apply for scholarship from Social Welfare department, are advised to submit the following.
- a. Latest Integrated Caste certificate issued by the concerned MRO of AP Govt. or concerned Govt. Authority of the respective States as per rules.
 - b. Latest Income certificate of the parents of the candidate.
 - c. Two Xerox copies of Ration card/Family Identity card.
 - d. Bank account number(those who do not possess a Bank account are advised to open an account and furnish the details within 15 days from the date of admission)
- 14 PWD Category candidates should produce medical certificate from the competent authority.

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The following fee is payable at the time of admission.

A) ME (Mech-CAD/CAM)

Fee Details	Semester fee payable in cash/Demand Draft in favour of Principal Director, CITD		One Time Autonomous fee payable to the Principal, UCE,OU by Demand Draft.
	Non-sponsored Rs.	Sponsored Rs.	Non-Sponsored/ Sponsored Rs
Course fee	33,500	42,000	--
Caution Deposit to CITD	1,000	1,000	--
Registration fee to CITD	500	500	
Deposit			500
Internet Fee			500
Admn.Fee			200
Auto Exam Fee			2,500
Alumni Fee			300
Rules & Hand Book			110
Placement Service			200
Life Insurance			90
Maintenance Fee			1,300
Main Library Fee OU & UCE			250
Identity card			50
Total	35,000	43,500	6,000

B) ME (Tool Design)

Fee Details	Semester fee payable in cash/Demand Draft in favour of Principal Director, CITD		One Time Autonomous fee payable to the Principal, UCE,OU by Demand Draft.
	Non-sponsored Rs.	Sponsored Rs.	Non-Sponsored/Sponsored Rs
Course fee	33,500	42,000	--
Caution Deposit to CITD	1,000	1,000	--
Registration fee to CITD	500	500	
Project Work			--
Deposit			500
Internet Fee			500
Admn.Fee			200
Auto Exam Fee			2,500
Alumni Fee			300
Rules & Hand Book			110
Placement Service			200
Life Insurance			90
Maintenance Fee			1,300
Main Library Fee OU & UCE			250
Identity card			50
Total	35,000	43,500	6,000

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In case of SC/ST candidates, they are required to pay the prescribed fee and other fee/deposits or produce a specific sanction letter in the name of the candidate sanctioning

the course fee/scholarship from the competent authority viz., District Social Welfare Officer. If the candidate fails to pay the fee or produce a specific sanction letter from the competent authority, he/she will forfeit the seat and the same will be offered to the next eligible candidate in the order of merit. Please note that all the eligible candidates are being called for counseling which is more than the number of seats available. Hence no seat is guaranteed on the basis of this letter.

If you fail to attend the counseling on **17.08.12** the seat offered as per your rank will be automatically forfeited, and the seat will be offered to the next candidate in the order of merit. The Institute shall not be responsible for any postal delays and no further correspondence will be entertained in the matter.

No traveling allowance or any other allowance will be paid for attending the counseling/joining the course. You are advised to take sufficient number of Xerox copies of all original certificates submitted to the Institute and the institute shall not return the original certificates till the course is completed.

The admission into the programme will be subject to fulfilling the required eligibility criteria prescribed for the course and production of original documents.

V UDAYA BHASKARA REDDY
DY.DIRECTOR(TRG)
PRINCIPAL DIRECTOR

- Note: a) You may have to stay for one more day, if the counseling continues on the next day. Therefore, you are advised to come prepared for the over stay.
- b) As per schedule second phase of counseling will be held on **24.08.12** for any seats left vacant during first counseling. Please note that no separate call letter will be sent again for the same.