



# CENTRAL INSTITUTE OF TOOL DESIGN

(Govt. of India Society - Ministry of MSME)

BALANAGAR, HYDERABAD - 500 037. A.P. INDIA

Phones : 040-23771959, Dir : 040-23776156, Fax : 040-23772658

An ISO 9001:2008, ISO 29990:2010 & ISO 14001:2004 Certified Institution



स्थापित: 1970  
ESTD: 1970



In Collaboration with  
UNIVERSITY COLLEGE OF ENGINEERING  
OSMANIA UNIVERSITY, HYDERABAD - 500 007.

Affix recent  
Passport Size  
Photo duly  
attested by a  
Gazetted Officer

H.T.No.

Application No. \_\_\_\_\_

## APPLICATION FOR ADMISSION INTO MASTER OF ENGINEERING COURSES

Please indicate order of preference making 1,2,3,.....against each course in the bracket

- M.E. (Mech. – CAD/CAM) – Self sponsored ( ) - M.E. (Tool Design) – Self Sponsored ( )  
- M.E. (Mech. – CAD/CAM) – Industry sponsored ( ) - M.E. (Tool Design) – Industry Sponsored ( )

1. Name :


2. Gender :

3. Date of Birth:

D	D	M	M	Y	Y	Y	Y
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AGE:

4. Father /  
Guardian  
Name :


5. Mother  
Name:

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6. Father  
Occupation:

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7. Caste Category:  
(Tick)

SC	ST	BC	OBC	Minority	General
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8. Are you physically Challenged:

YES	NO
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9. Permanent Address:

Phone:											Email ID:								

10. Family Annual Income: Rs.

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(Latest Income Certificate from MRO to be enclosed for SC/ST and BC category candidates)

11. Whether Integrated Caste Certificate with Sub-caste group enclosed:

(Attested copy of certificate to be enclosed for SC/ST and BC category candidates)

YES	NO
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12. Academic Qualifications :

Name of Exam.	Institute / University	Month & Year of passing	% of Marks	Division

13 . Particulars Experience : (For Industry Sponsored candidates only)

S.No.	Name of the Employer & Address	Designation	Period	Salary Drawn	Remarks
			From / To		

14. Particulars of Application fee paid : Rs. 800/- Rs. 400/-  
Cash / D.D. No. Dt.

Drawn on \_\_\_\_\_  
Bank

**DECLARATION**

I do hereby declare and confirm that the particulars furnished above are correct to the best of my knowledge and belief. In case, the above particulars are found incorrect at any future date, I am aware that I am liable for any action the Institute may take against me including termination of the course without further notice and forfeiture of fee paid by me.

Station :

Date :

Signature of the Applicant

I shall be responsible for his / her conduct, payment of fees and good behaviour during the period of the course.

Station :

Date :

Signature of Parent / Guardian

**NOTE :**

1. Please enclose attested true copies of the certificates issued by the competent authorities in respect of Sl.No.s 3,7,8,10 & 11
2. Candidate is advised to give particulars of Application fee paid.
3. Please enclose one self-addressed envelope with Rs. 5/- postage stamps affixed and also one self-addressed post card for acknowledgement.
4. Incomplete application will be summarily rejected.
5. Enclose sponsorship letter from the present employer.

For Office Use Only		
The candidate is eligible / not eligible for following reasons	Yes	No
1. Qualification		
2. Minimum marks in the qualifying exam		
3. Age		
4. Caste Certificate		
5. Any other (Specify)		

Application accepted / rejected

Director (Trg.)



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### ATTENDANCE SHEET

H.T.No.

Application No. \_\_\_\_\_

1. Course : Master of Engineering

2. Exam Centre :

3. Date :

4. Name & Address : \_\_\_\_\_  
(For Communication)

Pin \_\_\_\_\_

Signature of the Candidate

Signature of the Invigilator

Affix recent  
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### HALL TICKET

H.T.No.

Application No. \_\_\_\_\_

1. Course : Master of Engineering

2. Exam Centre :

3. Date :

4. Name & Address : \_\_\_\_\_  
(For Communication)

Pin \_\_\_\_\_

Affix recent  
Passport Size  
Photo duly attested  
by a  
Gazetted Officer

DIRECTOR (Trg.)

### INSTRUCTIONS TO THE CANDIDATES

1. **Reporting Time** : Candidates are required to enter the examination hall half an hour before commencement of the examination.
2. **Attendance** : Candidates should sign in the attendance sheet before leaving the hall.
3. **TA & DA** : No TA & DA will be paid for attending entrance examination.
4. **The answer papers along with the question papers should be handed over to the invigilators before leaving the hall, failing which the answer paper will not be valued.**

*Note : Candidates who have appeared for the qualifying examination should secure a final pass in the qualifying exam at the time of admission. Candidates who do not fulfill this condition are not eligible for admission. Any such contravention will automatically result in disqualification and rejection, if found at a later date.*

**For any clarification, contact -**

**Training Department, CITD, Balanagar, Hyderabad - 500 037.**

**Phone Nos. - 9908606805, 9949519535 & 9030084677**